

Instruction Sheet for District Transfer Applications Addendum SW Form # 200-A

Addendum Form Item Number:

1.

- a. List the number of acres in each quarter-quarter currently under the appropriation subject to this transfer(appurtenant), or acres in each quarter-quarter from which the appropriation was relinquished and that will be subject to this transfer (non-appurtenant).

- **Appurtenant:** The Addendum form SW Form # 200-A, should be completed in its entirety for each landowner, including the landowner signature(s), mortgage holder information, list of land and history of use. Attach as many addendum forms as needed to provide complete information for the appurtenant (portion of) the appropriation subject to the transfer. Attach aerial photography clearly marked to show the above-listed land that is subject to the transfer

- **Non-Appurtenant:** List the legal descriptions of the land to which the appropriation was appurtenant to prior to cancellation order date stated in Item 7 of the SW Form # 200 and the history of use for the most recent 10 years for (the portion of) the non-appurtenant appropriation subject to this transfer. The list of land and history of each tract may be submitted on the Addendum form, SW Form # 200-A but the landowner signature and mortgage holder information may be omitted. The aerial photograph may be omitted for nonappurtenant appropriations.
- b. Indicate the source of any water used on the described land. Circle all that apply, i.e. surface water, groundwater and other; if “other” is circled, then describe the source, such as lagoon water.
2. List the history of water use for the most recent ten years for the tracts listed above. This history is necessary for calculating the Historic Consumptive Use (HCU). Even if the portion of the appropriation being transferred is longer appurtenant, the history is required.
 - a. “Acres irrigated” means the land subject to this transfer irrigated by surface water, comingled with groundwater, or other source. The land listed in item 1a. and shown on the marked aerial photograph must correspond.
 - b. If groundwater or another source was used for irrigation on any portion of the land listed in this transfer application, please refer to the “Consumptive Use Calculation Worksheet” for additional information required regarding water use.
 - c. List on each line an estimate (in percent) of each crop type for that year. For example: 2007, diverted water for 60 days, 100 acres irrigated, 20% Alfalfa, 40% Corn, 40% Beans, maximum pump 800 gpm, 212 acrefeet/ yr.

The following items must be completed if the appropriation is currently appurtenant:

3. List all mortgage or deed of trust holders. Pursuant to Nebraska Revised Statutes § 46-291-(2), the Department is required to notify each holder of a mortgage, trust deed, or other equivalent consensual security interest that is identified by the applicant/landowner, that this transfer application has been filed.
4. Current landowner must consent to the transfer by signing and dating the form. The applicant should verify using all readily available sources as to the authority of the person signing as owner, or having a legal interest, in the tracts of land subject to this transfer.
 - a. If landowner is a corporation, indicate the capacity of the person signing the form; for example, president. Additional contact information may be required.

- b. If landowner is a trust, list the name of the trust and the capacity of the person signing for the trust.
- c. Persons signing as attorney-in-fact (power of attorney) shall submit a copy of the document granting power of attorney, OR:
- d. Persons signing as the personal representative shall submit a copy of the document granting the authority to act as the owner's agent.